



**THE KOLKATA MUNICIPAL CORPORATION**  
**BUILDING DEPARTMENT**  
**5, S.N. BANERJEE ROAD**  
**KOLKATA-700 013**

Date : 10/07/2023

**Office Circular No. 02 of 2023-2024**

Due to Covid-19 pandemic and lockdown and in reference to the notification issued by UDMA Ref. No. 970(127)/UDMA-15011(24)/10/2021-LS-MA SEC

- I. Validity of sanction plan that had not lapsed before February 2020 and or was sanctioned before 28<sup>th</sup> July, 2021 has been extended for 1 (one) year without insisting any renewal fees due to Covid-19 related pandemic situation and lockdown.
- II. This circular is issued in addition to the Office Circular No. 03 of 2021-2022 dated 13/08/2021

This is issued as per advisory of Department of Urban Development & Municipal Affairs (Municipal Affairs Branch) vide No. 970(127)/UDMA-15011(24)/10/2021-LS-MA SEC dated 29<sup>th</sup> day of July, 2021 and subsequent approval of Hon'ble Mayor.

10.7.2023  
Director General (Building)

D G (BUILDING)  
K M C

- Copy to : (1) OSD to Hon'ble Mayor  
(2) OSD to Municipal Commissioner  
(3) Spl. Municipal Commissioner (G&D / R / )  
(4) Dy.C.E(B)/North,  
(5) Dy.C.E(B)/South  
(6) All Exe.Engineer of Borough Offices (Building)  
(7) Secretary, CREDI Bengal  
(8) Member, Executive Committee, Council of Architecture  
(9) Chairperson, IIA, WB Chapter  
(10) Secretary, LBS Association  
(11) Dy. Manager (System / Bldg.) – to incorporate in the MAS  
(12) A.O (Building) – for circulation.

10.7.2023  
Director General (Building)

D G (BUILDING)  
K M C